



General Hygiene Policy

The CCRC Ltd., is committed to promoting a healthy environment and a high standard of personal hygiene for adults and children. It is our policy to comply with current regulations including the Child Care (Pre-school Services) Regulations 1996 and Food Hygiene Regulations including any subsequent amendments

Procedures:

All new staff and volunteers are informed of the hygiene procedures as part of their induction programme

- ❖ Hand washing – after using the toilet, after outdoor play, before and after handling food
- ❖ In-service training occurs on regular basis, to stress the importance of good hygiene practice, and the dangers to staff and children of not observing it
- ❖ Cuts and sores must be covered with suitable dressings
- ❖ The staff will do an activity project with children, to help them understand the reasons for good hygiene practice

Dealing with spills

- ❖ Disposable gloves must always be used when cleaning up spills of body fluids
- ❖ Disposable towels must always be used when cleaning up spills of body fluids
- ❖ A supply of clean clothing is readily available for accidents
- ❖ The area of the accident is treated with suitable disinfectant

Cleaning procedures

- ❖ All toilets, surrounding walls and sinks are cleaned and disinfected every day and between sessions when there is more than one session
- ❖ Potties are washed and disinfected after every use
- ❖ Floors, tables and equipment, where necessary, are cleaned and disinfected daily
- ❖ Sand is always covered when not in use and the water tray is emptied daily
- ❖ All left over food is disposed of properly
- ❖ All materials (including bed linen) are washed on a regular basis
- ❖ Routine cleaning must not take place while the children are still using the room.
- ❖ Cleaning equipment must not be stored in the childrens' rooms.

Adopted at a meeting of Corrandulla Community Resource Centre Ltd. / Board of Directors

Date _____

Date _____

By _____

Manager

By _____

Chairperson